



## APPROVED MEETING MINUTES

### DESIGN REVIEW BOARD

The Amherst Design Review Board will virtually meet on **\*Thursday, May 27, 2021\*, at 5:00 P.M.:**

This meeting was recorded on Zoom and may be viewed on the Town of Amherst YouTube Channel. Click on the following link to access this meeting recording:  
<https://youtu.be/DWpDFG-XUMw>

The meeting was called to order by Chair, Catharine Porter at 5:00 p.m. with the following members:

**PRESENT:** Catherine Porter, Chair; Erika Zekos, Jan Marquardt, Lindsay Schnarr, and Thom Long.

**ALSO PRESENT:** Maureen Pollock, Planner and staff liaison to the DRB; and Applicants

At this Meeting, the Amherst Design Review Board will conduct the following business:

**ANNOUNCEMENTS:** None

**NEW BUSINESS:** None

#### **APPLICATIONS:**

**DRB FY2021-17, Antonio Marquez Diaz** – To review the proposed change in site (proposed signage) to the existing structure and changes in site design (proposed outdoor dining area with site furnishing and landscaping), which will affect the exterior architectural appearance of a building or site, under Section 3.20 of the Zoning Bylaw, located at **17 Kellogg Avenue** (Map 14A/Parcel 64) General Residence (R-G) Zoning District.

Applicant and restaurant owners, Jen Albury and Antonio Marquez Diaz were present.

Ms. Albury showed the Board the proposed floor plan and proposed sign located on the south building wall and on the existing awning located on the west building wall.

The proposed signs will have a black background and agave images, the name of the restaurant “MEXCALITO Taco Bar,” and colors of the Mexico flag (green, white, and red) along the bottom.

The proposed outdoor dining area south of the building will be enclosed with the combination of the proposed 3-foot tall barrier and existing planter box.

The proposed outdoor dining area west of the building will be enclosed with the combination of the proposed 3-foot tall barrier, existing planter box, and existing cedar shrubs.

The proposed site furniture for the outdoor dining areas include: red umbrellas with battery operated illumination, gray chairs, and teal/blue tables.

After Board discussion, the Board made the following motion to vote on recommendations and suggestions for the Building Commissioner's consideration for the Article 14 application of the Class II Restaurant, Mexcalito Taco Bar.

- MOTION:** Moved by Ms. Marquardt, seconded by Mr. Long, and voted (5-0) to give a positive recommendation to the Building Commissioner for proposed change in site (proposed signage) to the existing structure and changes in site design (proposed outdoor dining area with site furnishing and landscaping), which will affect the exterior architectural appearance of a building and site, under Section 3.20 of the Zoning Bylaw, located at **17 Kellogg Avenue** (Map 14A/Parcel 64) General Residence (R-G) Zoning District, with the following suggestions:
1. The Board is satisfied with the following exterior site furnishings, as described: red umbrellas with battery operated lighting, gray chairs, and teal/blue tables.
  2. Consider other options for the outdoor barrier, such as vinyl or metal fencing or additional planter boxes.
  3. Paint the two (2) existing planter boxes to match the color of the outdoor barrier.
  4. Provide plantings in the existing planter box throughout each growing season and keep the plantings in good visual condition. The plantings may be a mixture of vegetables, herbs, and flowers.
  5. If additional planter boxes are provided, the plantings should be provided throughout each growing season and kept in good visual condition. The plantings may be a mixture of vegetables, herbs, and flowers.
  6. Increase the height of the Mexico flag color band shown along the bottom of the wall sign located on the south building facade and on the awning sign located on the west building facade, in order for it to be more visible.
  7. Consider keeping the existing sign between the door entrances located on the west building wall with either imagery or the restaurant's menu displayed.

#### **APPROVAL OF MEETING MINUTES:**

Meeting Minutes from May 10, 2021

- MOTION:** Moved by Ms. Marquardt, seconded by Mr. Long, and voted 5-0, to approve the meeting minutes from May 10, 2021, as amended.

**GENERAL PUBLIC COMMENT PERIOD:** none

**OTHER BUSINESS NOT ANTICIPATED WITHIN 48 HOURS:** none

**ADJOURN:**

**MOTION:** Moved by Ms. Marquardt, seconded by Mr. Long, and voted 5-0, to adjourn at 5:43PM

CATHARINE PORTER, CHAIR  
AMHERST DESIGN REVIEW BOARD