

DEBT SERVICE**7701: DEBT & INTEREST**

	FY 07 Actual	FY 08 Budget	FY 08 Actual	FY 09 Budget	FY 10 Manager	Change FY 09 - 10	Percent Change
Principal	1,263,312	1,068,963	1,068,963	965,714	932,341	(33,373)	-3.5%
Interest	433,163	365,882	364,102	424,133	629,851	205,718	48.5%
Deferred Payments	56,514	56,514	56,514	56,514	56,514	0	0.0%
TOTAL APPROPRIATION	1,752,989	1,491,359	1,489,579	1,446,361	1,618,706	172,345	11.9%
SOURCES OF FUNDS							
Taxation	1,707,990	1,447,693	1,445,913	1,359,779	1,534,932	175,153	12.9%
CPAC Funds	44,999	43,666	43,666	86,582	83,774	(2,808)	-3.2%

MAJOR COMPONENTS:

	<u>Principal</u>	<u>Interest</u>	<u>Deferred Payments</u>	<u>TOTAL</u>
Town Hall Refunding	170,000	42,900		212,900
Jones Library	51,000	4,549		55,549
* Regional High School Debt	245,076	155,761		400,837
Regional High School Roof	91,265	23,500		114,765
Crocker Farm Renovation	200,000	66,000		266,000
Sidewalks	65,000	12,188		77,188
Wildwood Roof	60,000	6,885		66,885
Plum Brook Athletic Fields Temporary Debt	50,000	14,140		64,140
Multi purpose (Town Hall, Bangs estimated)		283,928		283,928
Interest on Temporary Debt		20,000		20,000
Deferred Teachers Payroll			56,514	56,514
TOTAL	<u>\$932,341</u>	<u>\$629,851</u>	<u>\$56,514</u>	<u>\$1,618,706</u>

* Debt funded through Proposition 2 ½ overrides

SIGNIFICANT BUDGET CHANGES:

This is a preliminary estimate. The debt service budget recommended to Town Meeting may change after the JCPC updates the five year capital plan and the timing and amount of short-term borrowing for previously authorized projects is finalized.

SERVICE LEVELS:

	<u>FY 04 Actual</u>	<u>FY 05 Actual</u>	<u>FY 06 Actual</u>	<u>FY 07 Actual</u>	<u>FY 08 Actual</u>
Number of Issues					
School Debt	5	5	5	7	3
Town Debt	8	9	11	9	5
Library Debt	1	1	1	1	1

GENERAL FUND

OTHER EXPENDITURES

MISSION: To provided funding and/or services for purposes which have not been recognized as being a routine part of Town operations and, therefore, have not been incorporated in the operating budget.

LONG RANGE OBJECTIVES:

FY 10 OBJECTIVES:
To provide a conservative, but adequate appropriation to the Finance Committee's Reserve Fund for extraordinary and/or unforeseen expenditures that may occur during the year.

SERVICE LEVELS:	FY 04 <u>Actual</u>	FY 05 <u>Actual</u>	FY 06 <u>Actual</u>	FY 07 <u>Actual</u>	FY 08 <u>Actual</u>
Amherst Cable Television	1	1	1	0	0
Reserve Fund Transfers	6	3	4	2	1

GENERAL FUND**OTHER EXPENDITURES**

	FY 07 Actual	FY 08 Budget	FY 08 Actual	FY 09 Budget	FY 10 Manager	Change FY 09 - 10	Percent Change
Amherst Cable Television	\$ 0	0	0	0	0	0	0.0%
Reserve Fund	\$ 50,000	100,000	100,000	100,000	100,000	0	0.0%
TOTAL APPROPRIATION	\$ 50,000	100,000	100,000	100,000	100,000	0	0.0%
SOURCES OF FUNDS							
Taxation	\$ 50,000	100,000	100,000	100,000	100,000	0	0.0%

MAJOR COMPONENTS:

See above.

SIGNIFICANT BUDGET CHANGES:

None.

GENERAL FUND**OTHER ASSESSMENTS**

MISSION: To pay for charges assessed by other governmental entities.

LONG RANGE OBJECTIVES:**FY 10 OBJECTIVES:**

To participate in management of transportation services and retirement benefits through membership on the governing boards of the Pioneer Valley Transit Authority and the Hampshire County Retirement Board.

To evaluate the efficiency and effectiveness of services provided to the Town by other agencies.

SERVICE LEVELS:

	<u>FY 04</u> <u>Actual</u>	<u>FY 05</u> <u>Actual</u>	<u>FY 06</u> <u>Actual</u>	<u>FY 07</u> <u>Actual</u>	<u>FY 08</u> <u>Actual</u>
Number of Programs:					
State	3	3	3	3	3
County	0	0	0	0	1
Pioneer Valley Planning Commission	1	1	1	1	1
Hampshire County Retirement System	1	1	1	1	1
Hampshire Council of Governments	1	0	0	0	0

SIGNIFICANT BUDGET CHANGES:

Hampshire County Retirement Assessment increases by 2.9%, or \$83,643, to total of \$3,000,652 for Town, Library, and non-teaching School employees. In addition, Enterprise Funds' share of this assessment is budgeted in their respective budgets.

It includes an annual payment of \$234,924 to fund the liability created by the Early Retirement Incentive program adopted by the Town in 2003. The pension funding schedule is based upon a January 1, 2007 actuarial study. Losses to the HC Pension Fund incurred in 2008 will be reflected in subsequent actuarial updates and will increase the unfunded liability and member towns' assessments beginning in FY 11.

The PVTA assessment estimate represents a 2.5% increase above the estimated assessment in FY 09 for FY 08 service. The remaining \$208,000 of the estimated PVTA assessment is funded within the Transportation Fund.

State assessments assume a 2.5% increase in RMV non-renewal charges and a 15% increase in retired teachers' health insurance assessment.

School Choice assessment estimated to increase 5% and Charter School assessment increases because state reimbursement for students attending Pioneer Valley Chinese Immersion School declines to 60% from 100% in second year per state reimbursement formula.

** NOTE: Per DOR accounting requirements, this budget depicts gross cherry sheet assessments effective FY 08.

Miscellaneous Receipts now include reimbursements to the Town from the Elementary Schools (for retired teachers health insurance, school choice/charter school tuition) and Transportation Enterprise Fund (RMV non-renewal surcharge and Town share of PVTA assessment) to reimburse the Town for cherry sheet assessments. Previously, these reimbursements were deducted from cherry sheet assessments depicted here.

GENERAL FUND

OTHER ASSESSMENTS

	FY 07 Actual	FY 08 Budget	FY 08 Actual	FY 09 Budget	FY 10 Manager	Change FY 08 - 09	Percent Change
State Assessments:	\$ 229,290						
Retired Teacher Health Insurance	\$	750,035	750,035	887,989	994,548	106,559	12.0%
Air Pollution Districts	\$	6,725	3,725	6,864	7,036	172	2.5%
RMV Non-Renewal Surcharge	\$	64,320	64,460	64,460	66,072	1,612	2.5%
Regional Transit (PVTA)	\$ 637,557	834,468	806,293	815,746	836,140	20,394	2.5%
Special Education	\$	1,986	289	296	303	7	2.4%
School Choice/Charter Tuition	\$ (34,303)						
School Choice Sending Tuition	\$	204,916	210,542	210,542	227,286	16,744	8.0%
Charter School Sending Tuition	\$	193,628	161,216	306,958	368,790	61,832	20.1%
County Regional Lockup Assessment	\$	31,323	31,323	31,323	31,323	0	0.0%
PVPC	\$ 5,231	5,231	5,231	5,231	5,231	0	0.0%
Retirement Assessment	\$ 2,835,526	2,920,979	2,920,979	2,917,009	3,000,652	83,643	2.9%
TOTAL APPROPRIATION	\$ 3,673,301	5,013,611	4,954,093	5,246,418	5,537,381	290,963	5.5%
SOURCES OF FUNDS							
Reimbursement of Cherry							
Sheet Assessments	\$	882,083	882,083	1,202,841	1,423,223	220,382	18.3%
Taxation	\$ 3,062,038	3,494,272	3,427,370	3,390,390	3,444,641	54,251	1.6%
UMass/Five Colleges	\$ 611,263	637,256	644,640	653,187	669,517	16,330	2.5%

MAJOR COMPONENTS:

State Assessments include fees payable to the Registry of Motor Vehicles that the Town collected for the Registry, the assessment due as a member of the Air Pollution Control District, and costs for retired teacher's health insurance.

County assessments include an assessment instituted in FY 08 for operations the Regional Lockup Facility by the Hampshire County Sheriff.

Estimated school choice and charter school sending tuition assessment increases are budgeted here.

Pioneer Valley Planning Commission (PVPC) provides regional planning services in the Pioneer Valley. The amount budgeted is the assessment to the Town for membership.

The Retirement Assessment covers General Fund municipal and library employees as well as non-teaching school employees.

CAPITAL PROGRAM**SUMMARY**

MISSION: To manage a program of equipment and facility maintenance and improvement that ensures protection of the Town's capital assets and the continued delivery of quality services.

LONG RANGE OBJECTIVES:

To develop a comprehensive inventory of capital assets.

To implement an appropriate software program for management of asset maintenance and inventory control.

FY 10 OBJECTIVES:

To review and modify the existing five-year Capital Plan as necessary.

To review and evaluate the balance between capital and operating spending needs for FY 10.

To work with the Community Preservation Act Committee to coordinate capital recommendations for the Annual Town Meeting.

SERVICE LEVELS:

	<u>FY 04</u> <u>Actual</u>	<u>FY 05</u> <u>Actual</u>	<u>FY 06</u> <u>Actual</u>	<u>FY 07</u> <u>Actual</u>	<u>FY 08</u> <u>Actual</u>
Number of Projects:					
Department Equipment	20	22	16	11	22
Facilities/Buildings	10	20	18	27	13
Joint Capital Planning Committee Meetings	17	17	16	14	14

CAPITAL PROGRAM

SUMMARY

	FY 07 Actual	FY 08 Budget	FY 08 Actual	FY 09 Budget	FY 10 Manager	Change FY 09 - 10	Percent Change
Departmental Equipment	1,394,643	1,349,978	1,349,978	1,971,400	1,454,500	(516,900)	-26.2%
Buildings	431,500	1,237,000	1,237,000	727,500	340,500	(387,000)	-53.2%
Facilities	888,500	928,100	928,100	628,500	763,000	134,500	21.4%
TOTAL APPROPRIATION	2,714,643	3,515,078	3,515,078	3,327,400	2,558,000	(769,400)	-23.1%
SOURCES OF FUNDS							
Grants	1,197,700	1,326,500	1,326,500	610,000	610,000	0	0.0%
Borrowing Authorization	0	950,000	950,000	625,000	0	(625,000)	-100.0%
Stabilization Fund	0	0	0	0	0	0	0.0%
Available Funds	230,000	0	0	463,000	200,000	(263,000)	-56.8%
Taxation	1,286,943	1,238,578	1,238,578	1,629,400	1,748,000	118,600	7.3%

MAJOR COMPONENTS:

See detail on subsequent pages.

NOTE: The amounts portrayed in the FY 10 Recommended budget are from the recommended Five Year Capital Plan completed in April 2008 by the Joint Capital Planning Committee (JCPC). These recommendations WILL CHANGE. The JCPC will be reviewing new and/or revised capital requests from departments from January – April 2009 and updating its recommendations for FY 10 and subsequent years prior to the Annual Town Meeting.

CAPITAL PROGRAM**DEPARTMENTAL EQUIPMENT**

MISSION STATEMENT: To manage an equipment purchase and replacement program that facilitates the safe, timely delivery of Town services.

LONG RANGE OBJECTIVES

To annually evaluate and modify the currently operative five-year plan.

To improve recording of maintenance data to facilitate decision making about equipment and vehicle replacements.

FY 10 OBJECTIVES:

To replace existing equipment essential to the delivery of services at current levels.

SERVICE LEVELS:

	<u>FY 04</u>	<u>FY 05</u>	<u>FY 06</u>	<u>FY 07</u>	<u>FY 08</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>
General Government	1	1	1	5	6
Police	1	1	1	1	1
Fire	2	2	2	3	2
Emergency Medical Services	0	0	0	1	0
Communications	0	1	1	2	0
Highways and Streets	4	1	1	2	1
Conservation	0	0	0	3	1
Parks	1	0	0	1	0
LSSE	0	0	0	0	1
Pools	0	0	0	1	1
Schools	4	3	3	5	7
Libraries	3	2	2	3	2

CAPITAL PROGRAM

DEPARTMENTAL EQUIPMENT

	FY 07 Actual	FY 08 Budget	FY 08 Actual	FY 09 Budget	FY 10 Manager	Change FY 09 - 10	Percent Change
General Government	270,500	489,500	489,500	202,000	235,500	33,500	16.6%
Public Safety	693,000	336,000	336,000	1,017,400	305,000	(712,400)	-70.0%
Public Works	127,000	45,000	45,000	345,500	405,000	59,500	17.2%
Planning/Conservation/ Inspections	16,500	23,000	23,000	0	0	0	0.0%
Community Services	10,000	22,500	22,500	22,000	25,000	3,000	13.6%
Schools	227,643	408,978	408,978	359,500	459,000	99,500	27.7%
Library	50,000	25,000	25,000	25,000	25,000	0	0.0%
TOTAL APPROPRIATION	1,394,643	1,349,978	1,349,978	1,971,400	1,454,500	(516,900)	-26.2%
SOURCES OF FUNDS							
Grants	362,700	265,400	265,400	110,000	110,000	0	0.0%
Stabilization	0	0	0	0	0	0	0.0%
Other Available Funds	230,000	0	0	325,000	150,000	(175,000)	-53.8%
Borrowing Authorization	0	0	0	0	0	0	0.0%
Taxation	801,943	1,084,578	1,084,578	1,536,400	1,194,500	(341,900)	-22.3%

MAJOR COMPONENTS:**GENERAL GOVERNMENT**

Computers Related	\$123,000
Computers Related – Other Depts	65,000
GIS Aerial Photography	40,000
Photocopiers	7,000

PUBLIC SAFETY

Police Cruisers	140,000
Pumper Rehab	20,000
Vehicles	50,000
Aerial Ladder Refurbish	95,000

PUBLIC WORKS

Dump/Sander Truck	110,000
One Ton Dump Truck with Plow	60,000
Two Ton Roller	20,000
Dumper/Sander Truck	20,000
¾ Ton Truck with Plow	45,000
Trash Truck	150,000

LSSE

Pickup Truck	25,000
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SCHOOLS

Computers & Office Equipment	228,700
Buses	85,000
SPED Vans	26,000
Maintenance Feet Vehicles	30,000
Replace Kitchen Equipment	40,000
Copiers	23,000
Multimedia – Audio/Visual	26,300

LIBRARIES

Computers	20,000
Copier/Printer/Scanner	5,000

CAPITAL PROGRAM**BUILDINGS**

MISSION STATEMENT: To manage an effective building construction, improvement and maintenance program which ensures the safe and efficient delivery of services and protects the investment the Town has made in physical assets.

LONG RANGE OBJECTIVES

To annually evaluate and modify the currently operative five-year plan.
 To improve recording of maintenance data to facilitate decision making about buildings.
 To continue to modify buildings to bring them in compliance with the requirements of the Americans With Disabilities Act.
 To continue to evaluate the need for a new Teen Center.
 To evaluate the need for and develop a plan for a new fire station in the southern part of the Town.
 To refine improvement plans and cost estimates for the Fort River and Wildwood elementary schools.

FY 10 OBJECTIVES:

To continue to invest in an effective building construction, improvement and maintenance program.

SERVICE LEVELS:

	FY 04	FY 05	FY 06	FY 07	FY 08
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>
General Government	4	4	2	2	6
Police	1	1	1	1	1
Fire	0	0	2	1	1
Public Works Facilities	1	1	2	0	1
Planning	0	2	1	1	1
Schools	3	3	5	4	1
Libraries	2	2	1	2	2

CAPITAL PROGRAM

BUILDINGS

	FY 07 Actual	FY 08 Budget	FY 08 Actual	FY 09 Budget	FY 10 Manager	Change FY 09 - 10	Percent Change
General Government	5,000	818,000	818,000	433,500	47,500	(386,000)	-89.0%
Public Safety	177,000	28,000	28,000	0	90,000	90,000	--
Public Works	0	25,000	25,000	60,000	25,000	(35,000)	-58.3%
Planning/Conservation/ Inspections	81,500	155,000	155,000	0	5,000	5,000	--
Community Services	0	0	0	0	0	0	0.0%
Schools	115,000	205,000	205,000	220,000	110,000	(110,000)	-50.0%
Libraries	53,000	6,000	6,000	14,000	63,000	49,000	350.0%
TOTAL APPROPRIATION	431,500	1,237,000	1,237,000	727,500	340,500	(387,000)	-53.2%
SOURCES OF FUNDS							
Grants	81,500	205,000	205,000	0	0	0	0.0%
Borrowing Authorization	0	950,000	950,000	625,000	0	(625,000)	-100.0%
Stabilization	0	0	0	0	0	0	0.0%
Taxation	350,000	82,000	82,000	52,500	340,500	288,000	548.6%
Other Available Funds	0	0	0	50,000	0	(50,000)	-100.0%

MAJOR COMPONENTS:**GENERAL GOVERNMENT**

Exterior Maintenance at Town Hall	\$ 10,000
Exterior Maintenance at Bangs Community Center	10,000
Exterior Maintenance at Child Care Facility	7,500
Exterior Maintenance at Munson Library	5,000
Access Control at Munson Library	5,000
Energy Management at Munson Library	5,000
South Wall at South Amherst Campus	5,000

PUBLIC SAFETY

Enlarge Bay at North Station	25,000
North Station HVAC Replacement	65,000

PUBLIC WORKS

Building Improvements	5,000
Security System	20,000

CONSERVATION

Roof Repair at Hitchcock Center	5,000
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SCHOOLS

Asbestos Removal	10,000
Computer Electrical Upgrade (FR & WW)	10,000
Energy Management System (FR & WW)	60,000
Boiler Room Valve Replacement (FR)	30,000

LIBRARIES

Window Replacement	55,500
Roof Repairs	7,500

CAPITAL PROGRAM

FACILITIES

MISSION STATEMENT: To manage an effective facility construction, improvement and maintenance program which ensures the safe and efficient delivery of services.

LONG RANGE OBJECTIVES:

To continue to modify facilities to bring them in compliance with the requirements of the Americans With Disabilities Act.
 To continue the APR / Open Space Acquisition program.
 To develop a sidewalk expansion program.

FY 10 OBJECTIVES:

To continue to work with the Community Preservation Act Committee to develop a long-range program for allocation of Community Preservation Act funds.
 To continue a roadway maintenance and improvement program.

SERVICE LEVELS:

	<u>FY 04</u>	<u>FY 05</u>	<u>FY 06</u>	<u>FY 07</u>	<u>FY 08</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>
Primary Road Resurfacing (miles)	7.9	3.4	3.5	1.7	1.8
Other road, intersection projects	1	0	0	0	0
Curbing Replacement (linear feet)	1,892	2,105	1,050	700	2,000
Sidewalk Maintenance (linear feet)	N/A	1,952	440	100	50
Conservation Area Improvements (# of projects)	N/A	5	8	6	7
Parks, Commons and Recreation Area Renovations (# of sites)	0	0	0	1	0
Farm Land Development Rights (# of acres)	N/A	41.5	34	45	0

CAPITAL PROGRAM**FACILITIES**

	FY 07 Actual	FY 08 Budget	FY 08 Actual	FY 09 Budget	FY 10 Manager	Change FY 09 - 10	Percent Change
General Government	202,500	108,100	108,100	0	50,000	50,000	--
Public Safety	0	10,000	10,000	0	0	0	0.0%
Public Works	525,000	575,000	575,000	606,000	626,000	20,000	3.3%
Planning/Conservation/ Inspections	141,000	215,000	215,000	12,500	37,500	25,000	200.0%
Community Services	20,000	20,000	20,000	0	49,500	49,500	--
Schools	0	0	0	10,000	0	(10,000)	-100.0%
Libraries	0	0	0	0	0	0	0.0%
TOTAL APPROPRIATION	888,500	928,100	928,100	628,500	763,000	134,500	21.4%
SOURCES OF FUNDS							
Grants	753,500	856,100	856,100	500,000	500,000	0	0.0%
Borrowing Authorization	0	0	0	0	0	0	0.0%
Stabilization	0	0	0	0	0	0	0.0%
Taxation	135,000	72,000	72,000	40,500	213,000	172,500	425.9%
Other Available Funds	0	0	0	88,000	50,000	(38,000)	-43.2%

MAJOR COMPONENTS:

GENERAL GOVERNMENT	Master Plan	50,000
PUBLIC WORKS	Road Resurfacing	500,000
	Transfer Station	50,000
	NPDES Program Implementation	20,000
	Streetlights	6,000
	Kendrick Park	50,000
CONSERVATION	Puffer's Pond Dredging	15,000
PLANNING	Downtown Improvements	10,000
	Shade Trees	12,500
	Down Town Wayfinding Sign System	15,000
COMMUNITY SERVICES	Mill River Bath House Roof & Park Areas	49,500

CAPITAL PROGRAM**COMMUNITY PRESERVATION ACT**

MISSION STATEMENT: To manage the Community Preservation Act Program in accordance with the guidelines established by Community Preservation Act legislation.

LONG RANGE OBJECTIVES:

To develop a long term spending plan for use of Community Preservation Act funds.
To improve and institutionalize the evaluation process.

FY 10 OBJECTIVES:

To allocate at least 10% of available funding to open space, historic preservation and affordable housing.
To review and evaluate requests for funding.

SERVICE LEVELS:

	<u>FY 04</u> <u>Actual</u>	<u>FY 05</u> <u>Actual</u>	<u>FY 06</u> <u>Actual</u>	<u>FY 07</u> <u>Actual</u>	<u>FY 08</u> <u>Actual</u>
Open Space Projects					
Agricultural Restrictions	1	0	0	0	1
Open Space Acquisitions	0	3	1	1	1
Affordable Housing	1	5	1	3	3
Historic Preservation	2	2	4	8	7
Recreation	1	1	1	1	1

CAPITAL PROGRAM

COMMUNITY PRESERVATION ACT

		FY 07 Actual	FY 08 Budget	FY 08 Actual	FY 09 Budget	FY 10 Manager	Change FY 09 - 10	Percent Change
Open Space	\$	137,089	228,000	228,000	150,000			
Historic Preservation	\$	2,350	201,100	201,100	179,650			
Affordable Housing	\$	0	155,000	155,000	180,000			
Recreation	\$	45,000	43,666	43,666	62,332			
Administration	\$				1,500			
TOTAL APPROPRIATION	\$	184,439	404,766	404,766	404,766	690,184	285,418	70.5%
SOURCES OF FUNDS								
CPA Tax Surcharge	\$	216,735	346,000	346,000	346,000	350,000	4,000	1.2%
State Trust Fund	\$	209,271	220,000	220,000	221,000	122,000	(99,000)	-44.8%
Other	\$	17,695	0	39,098	0	218,184	218,184	-

MAJOR COMPONENTS:

The Community Preservation Act Committee will update its recommendations for FY 10 prior to the Annual Town Meeting. As of November 2008, the committee estimates that \$690,184 will be available to fund CPA-eligible projects in FY 10.

PROGRAM DESCRIPTION:

In 2001, Amherst voters accepted the provisions of Chapter 44B of Massachusetts General Laws, the Community Preservation Act. This legislation allows for the assessment of a surcharge on property taxes, the revenue from which can only be used for conservation, affordable housing, historical preservation and recreation. The first \$100,000 in valuation all residential property (and 100% of personal property) is exempt from the surcharge. While the legislation allows a surcharge of up to 3%, voters in Amherst approved a 1% surcharge. By accepting the Act, the Town is eligible, each year, for matching funds of up to 100% from a state trust fund established for the purposes specified in the Act. In November 2006, Amherst voters approved a referendum to increase the local surcharge to 1.5%, which became effective in FY 09.

One of the requirements of the Act is that at least 10% of each year's funding from all sources (surcharge, state match and interest earned on investments) must be spent or set aside for conservation, affordable housing and historic preservation. There is not a 10% requirement for recreation. If those funds are not spent in a year they are transferred to a Designated Fund Balance for that purpose.